

**METROPOLITAN HUMAN SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING  
January 26, 2018  
MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Friday January 26, 2018, at the Algiers Behavioral Health Clinic, located at 3100 General DeGaulle Drive, Room 103, New Orleans, Louisiana 70114. The meeting was called to order at 12:48 PM. Roll was taken, and it was determined that a quorum was present.

Board members in attendance were Gary Mendoza, Sarintha Stricklin, PhD, Charlotte Parent, Stanley Simeon, Michael Pechon, Cathy Lazarus, MD, Marsha Broussard, MPH, Joseph Kanter, MD, MPH, and Sylvie Tran. Gary Mendoza, Chair, was the ranking member and presided over the meeting.

Other individuals present were: MHSD, Rochelle Head-Dunham, MD Executive Director/Medical Director, Steven J. Farber, JD, Director of Administration/General Counsel, Traci Brown, Chief Financial Officer, David Timoll, Chief Operating Officer, Sharon Barnett-Starks, Mental Health Area Director, Amanda Kay Henderson, Executive Staff Attorney, Chasity Matthew, Legal Intern and Kimberly Bourque Executive Assistant to Dr. Dunham.

**Call to Order and Introductions**

- Gary Mendoza called the meeting to order at 12:48pm.

**Motion to approve the December 15, 2017 Meeting Minutes.**

- Motion to approve the December Minutes by Michael Pechon; second by Charlotte Parent. All in favor.

**Chair's Report**

- Introduction to Carver Model Trainer, David Britt.
  - Gary Mendoza gave a review of the Carver Model trainer; he explained that the trainer was very helpful in explaining the Carver Model of Board Governance.
- Discussion of Timeline for Development of New Ends Policies and Measurements
  - The board discussed how it will begin reviewing and changing the Ends Policies. They decided it will be reviewed monthly and changes will be implemented as they review each policy. The items under the ends policy will now take president during the meetings. Sylvie Trans asked about the board evaluations. Under the Carver Model, it must be done yearly.
- Fiscal
  - Traci Brown discussed the fiscal documents given to the board. She explained any expected budget issues.
  - Dr. Kanter asked about the comments made by the Governor regarding budget. Traci Brown answered that at this time MHSD is in a wait and see situation.

**Executive Director's Report**

- SAMHSA Audit
  - Dr. Dunham gave notes on the SAMSHA audit; she discussed what was reviewed and needs to be corrected. Overall MHSD did well in the audit.
  - AOT – Dr. Dunham spoke about the training in February on Assist Outpatient Treatment in Baton Rouge
  - ROSC Update – Dr. Dunham gave an update about the Faith Partners Initiative.

**Parish Updates**

- St. Bernard - Michael Pechon commended MSHD on its opening of their Children and Youth Clinic in St. Bernard.

**Other Business**

None.

**Public Comment**

None.

**Adjournment**

- Motion to adjourn, by Sarintha Stricklin, PhD; seconded by Dr. Broussard. All in favor.